## **Energy Committee Meeting 9 December 2014 - Minutes**

Attendees: Bob Ericson, Jack Hickey, Gordon Zaks, Aaron Williams

The National Grid representative, Matthew Whittemore, a Energy Efficiency Specialist, met with us to describe their program. The company's name is: Guardian Energy Management Solutions, of Marlborough, MA. They work for National Grid, WMECO, Northeast Utilities, and other energy suppliers. They will do an energy audit of the school for free.

We described our buildings and their energy problems to Matthew, and he asked many questions. The committee agreed to the visit by Guardian, and also agreed that I should send a copy of the electronic files containing the towns Energy Reduction Plan (ERP) to Guardian.

The review of the Elementary School was set up for 30 December 2014 at 10:00 AM, during school vacation so as not to interfere with classes or students. The Chair will coordinate with the principle and the maintenance staff.

Chief Bashara was unable to attend the meeting, but I did catch up with him later in the day to talk briefly about the plans for the Police Station energy upgrade. We went over the old list of requirements (from the senior center design days in 2005) and paired down the list to be applicable to re-use of the existing building:

- 1. Booking Area
- 2. Reception Area
- 3. Secure Evidence Room
- 4. Chiefs Office
- 5. Electronics servers/ communications area
- 6. Unisex bathroom
- 7. Interview Room for private or recorded discussions
- 8. Locker and changing room
- 9. General office space for officers desks

Next Meeting: 30 December 2014 at Lanesborough Elementary School at 10:00 AM.

Robert Ericson, Chair